

Seattle Social Housing Developer

May 2025 Board Meeting Agenda

(regular meetings 3rd Thursday every month)

<p>Date/Time: Thursday May 15th, 5:30 - 7:30pm</p> <p>Meeting Location: Seattle City Hall, rm L280 (mask required for in person attendance)</p> <p>Online option: https://seattle.webex.com/seattle/j.php?MTID=mbd809efc732765889405b07136c499c1</p>		
<p>Reference Materials for this meeting:</p> <ul style="list-style-type: none">- Today's Agenda- April 2025 meeting minutes (digital)- Draft Strategic Plan (for adoption)- April 2025 Cash-Flow & Financial Report		
5:30pm (2min)	<p>Call to Order</p> <ul style="list-style-type: none">• Role Call• Review & Approve Agenda <p><i>Items for Approval:</i></p> <ul style="list-style-type: none">• Today's Agenda• April Meeting Minutes	Wylie (Chair)
5:32 (5min)	<p>Public Testimony</p>	Wylie
5:37 (up to 15min*)	<p>Executive Committee Updates</p> <ul style="list-style-type: none">• Update on new Board Member, Ryan• Officer Elections<ul style="list-style-type: none">○ Open floor for nominations with description of each role○ Statements from nominees, if any <p><i>Items for Approval:</i></p> <ul style="list-style-type: none">• Officer Elections<ul style="list-style-type: none">○ Chair○ Vice Chair○ Secretary○ Treasurer○ Committee & Member Liaison	Wylie

5:52 (35min)	Strategic Planning Update <ul style="list-style-type: none"> Presentation from Amy Besunder on draft Strategic Plan for adoption <i>Items for Approval:</i> <ul style="list-style-type: none"> Draft Strategic Plan 	Amy
6:27	- 10min break -	
6:37* (15min)	Finance Report <ul style="list-style-type: none"> Review Monthly Financials Audit Update (tentative) <i>Items for Approval:</i> <ul style="list-style-type: none"> Monthly financial approval Monthly transaction report approval 	Kay (Treasurer) Roberto (audit update)
6:52 (10min)	Real Estate Committee Update <ul style="list-style-type: none"> Tool Development for Location Decisions, w/example General Update on Landscape and Events 	Mike (Real Estate Committee Chair)
7:02 (20min)	Executive Session on Project X, Y <ul style="list-style-type: none"> Pursuant to RCW 42.30.110 section 1.b. 	Real Estate Committee
7:22 (6min)	Communications Committee Update <ul style="list-style-type: none"> Looking to hire social media contractor M365 Migration Update Domain Update 	Wylie (Comms Committee Chair)
7:28 (2min)	Reminders & Announcements <ul style="list-style-type: none"> June meeting shifted for Juneteenth observation <ul style="list-style-type: none"> Third Thursday is June 19th, so we have moved the meeting to June 26th 	Wylie, ALL
7:30pm	Adjourn	Wylie

Roll Call

- 1.) Kaileah B. - Present
- 2.) Wylie D. - Present
- 3.) Kay Z. - Present
- 4.) Tom B. - Present
- 5.) Clifford C. - Present
- 6.) Christiana S. - Present
- 7.) Julie H. - Present
- 8.) Mike E. - Present
- 9.) Karen E. - Present
- 10.) Devyn F. - Present
- 11.) Katie L. - Present

Ryan D. - (New Board Member starting May 23rd 2025)

Board CEO - Roberto Jimenez - Present

Board/Public Guest:

- 1.) Amy Besunder - Board Consultant
- 2.) Lauren C. - Public Guest
- 3.) Judie Messer - Public Guest
- 4.) Zach - Public Guest
- 5.) Ben Ferlo - Public Guest
- 6.) Syd F. - Public Guest
- 7.)
- 8.)
- 9.)
- 10.)

5:30pm (2min)	Call to Order @ 5:33pm <ul style="list-style-type: none">• Role Call• Review & Approve Agenda <i>Items for Approval:</i> <ul style="list-style-type: none">• Today's Agenda• April Meeting Minutes	Wylie (Chair)
------------------	---	---------------

	<ol style="list-style-type: none"> 1. Amending the agenda to add the action item under the communication items 2. Wylie motions to move the amended agenda and cliff seconds approved @ 5:35pm 3. Wylie motions to approve the april meeting minutes tom seconds, approved @ 5:35pm 4. 5. 6. 7. 	
5:32 (5min)	<p>Public Testimony</p> <ol style="list-style-type: none"> 1. No public testimony 2. 3. 4. 	Wylie
5:37 (up to 15min*)	<p>Executive Committee Updates</p> <ul style="list-style-type: none"> • Update on new Board Member, Ryan • Officer Elections <ul style="list-style-type: none"> ○ Open floor for nominations with description of each role ○ Statements from nominees, if any <p><i>Items for Approval:</i></p> <ul style="list-style-type: none"> • Officer Elections <ul style="list-style-type: none"> ○ Chair ○ Vice Chair ○ Secretary ○ Treasurer ○ Committee & Member Liaison <ol style="list-style-type: none"> 1. Devyn's last day with SSHD is may 22nd 2025, Wylie thanked devyn for there help 2. Devyn- said they were really thankful for being a part of the start of this board. 3. Wylie welcomed the new board member Ryan who starts on May 23rd, 2025 4. Wylie opens the floor for any other nominations for Chair, there is no other nominations 5. Wylie opens the floor for nominations for vice chair, there were no other nominations 6. Wylie opens the floor for nominations for secretary, there were no other nominations 7. Wylie opens the floor for nominations for treasurer, there are no other nominations 	Wylie

	<ol style="list-style-type: none"> 8. Wylie opens the floor for the board and committee liaison, there are no other nominations 9. Wylie nominated kay and kay accepts 10. Kaileah - calls for the election of chair, Wylie is elected as chair 11. Tom - I just wanted to say thank you to Wylie for stepping up to the chair. 12. Wylie abstains 13. Wylie - calls for election of vice chair, Kaileah is elected as Vice Chair. 14. Kaileah Abstains 15. Wylie - calls for election of secretary, Katie is elected as secretary 16. Katie Abstains 17. Wylie - calls for election for treasurer,Cliff is elected as Treasurer. 18. There were no Nays and no Abstaintions 19. Wylie - calls for election of Board committee and member liaison there are too candidates 20. Tom - 3 Votes 21. Kay - 5 22. Tom - Abstains 23. Kay - Abstains 24. Cliff - Abstains 25. Kay is elected as the Committee and member liaison 	
5:52 (35min)	<p>Strategic Planning Update</p> <ul style="list-style-type: none"> • Presentation from Amy Besunder on draft Strategic Plan for adoption <p><i>Items for Approval:</i></p> <ul style="list-style-type: none"> • Draft Strategic Plan <ol style="list-style-type: none"> 1. Amy Presented a power point of the draft strategic plan for adoptions today. 2. Wylie - noted the strategic plan was sent out in the board packet 3. Cliff - I'm just wondering if we have a policy committee. 4. Kaileah - what would a policy committee do 5. Cliff - a policy committee would review and make recommendations. 6. Kaileah - I appreciate you Amy for sticking with us this long. 	Amy

	7. Kaileah motions to adopt the strategic plan Wylie seconds, the strategic plan passed @ 6:30pm	
6:30	- 10min break -	
6:40* (15min)	Finance Report <ul style="list-style-type: none"> Review Monthly Financials Audit Update (tentative) <i>Items for Approval:</i> <ul style="list-style-type: none"> Monthly financial approval Monthly transaction report approval <ol style="list-style-type: none"> Wylie - read the memo from the monthly financials Wylie Motions to Approve monthly financials, katie seconds , approved @ 6:51pm Wylie motions to approve transaction report , Julie seconds, Approved @ 6:52pm Kaileah - what is the full amount of the contact for project x or y \$17,000 Kaileah - wants to flag that we talked about a draft budget a couple months ago Cliff - Kay and Roberto lets touch base outside of the committee meeting Cliff - are we revising the budget in june because of project x or y Roberto - i been talking a lot with the mayors office about an inter fund loan, they have each step of the way made it a little easier, each council member have their own specific concerns, there isn't a lot of unity about it, they probably wont give us all the cash at once, we wont have to pay the interest on the full amount just the interest on the amount they have loaned. Wylie Motions to extend the meeting time by 15 mins, Cliff Seconds, Katie Votes No Motions passed @6:58pm 	Kay (Treasurer) Roberto (audit update)
6:55 (10min)	Real Estate Committee Update <ul style="list-style-type: none"> Tool Development for Location Decisions, w/example General Update on Landscape and Events <ol style="list-style-type: none"> Mike - talked through the example table 	Mike (Real Estate Committee Chair)

	<p>he made to ask the questions we are going to have when we get into building or buying properties,</p> <ol style="list-style-type: none"> 2. Cliff - great job with this matrix, 3. Mike - i know a lot of people are eager to see things move fast 4. 	
7:14 (20min)	<p>Executive Session on Project X, Y</p> <ul style="list-style-type: none"> • Pursuant to RCW 42.30.110 section 1.b. <ol style="list-style-type: none"> 1. The SSHD Board Moved into a 20 minute executive session @ 7:14pm 2. The SSHD Board Returned to regular session @ 7:34pm 	Real Estate Committee
7:34 (6min)	<p>Communications Committee Update</p> <ul style="list-style-type: none"> • Looking to hire social media contractor • M365 Migration Update • Domain Update <ol style="list-style-type: none"> 1. Wylie Motions to approve forward with Roberto hiring a media contractor, Tom seconded, cliff opposed, christianna opposed , Kay , and devyn Abstains, Motions passes 2. Kaileah - who is it,Robero - Gabriel Mendoza is his name. 3. Cliff - im concerned that they don't live here, can they move here, Roberto - No 4. Kaileah - i think it's understandable that a contractor doesn't have to be here 5. 	Wylie (Comms Committee Chair)
7:44(2min)	<p>Reminders & Announcements</p> <ul style="list-style-type: none"> • June meeting shifted for Juneteenth observation <ul style="list-style-type: none"> ○ Third Thursday is June 19th, so we have moved the meeting to June 26th 	Wylie, ALL
7:47pm	Adjourn Meeting ended @ 7:46pm	Wylie